



Prom Coast Centres for Children Inc.

Reg. No: A0060784V ABN 70 956 155 799

# Annual Report 2015

## **Prom Coast Centres for Children Inc.**

### Our Vision

***To deliver high quality and accessible early childhood services that are inclusive and responsive to the needs of children and families of the Corner Inlet District.***

### Background

Prom Coast Centres for Children Inc are a not-for-profit community based incorporated association that operate Children's Education and Care services at 4 centres in the Corner Inlet District of South Gippsland, Victoria. The Centres are located in Fish Creek, Toora, Welshpool and Foster. A variety of Programs are offered at the Centres with Fish Creek and Toora Welshpool providing programs for children aged 3-5 and Foster providing programs for babies from 6 weeks of age through to children of 12 years of age.

This is the second annual report for Prom Coast Centres for Children and covers its first full financial year of operation 1 January 2015 – 31 December 2015.

# Centres' Director's Report

*Wilhelmina Pruy*

**“Don't forget to stop and look around  
to see how far you have come.”** Author unknown

Whilst we are always looking forwards and planning for the future it is important to reflect on the journey and the achievements along the way. At Prom Coast Centres for Children the past 12 months has seen progress across a wide range of areas at all of our Centres.

Enrolments at our Foster Centre are on the increase. The Dolphin, Rosella and Koala rooms all have strong enrolment bases, which is a real demonstration of the demand for our services. A fantastic result in the Quality and Assessment and Ratings process in November last year achieve **MEETING** in 5 of the 7 Quality Areas and **EXCEEDING** in 2 Areas. All staff are working towards self-improvement through participation in professional development opportunities and we have quite a few who are close to the completion of their Diploma and Bachelor studies which demonstrates their commitment and dedication to their Early Childhood careers.

Under the leadership of Kim Smith, the Fish Creek Kindergarten continues to develop and nurture its nature based Kindergarten program and we have invested significantly in supporting the educators at this service on professional development opportunities that extend and broaden their knowledge and experiences in this area. The opportunity to offer a standalone 3 year old Kindergarten at Fish Creek in 2016 demonstrates a peak in numbers from this district which is positive for the future. Grant success through the Victoria Department of Education enabled an extension of the outdoor area to cater for the growing needs of this centre.

The program at Toora/Welshpool Kindergarten is developing under Educational Leader Louise Hartfield. Information Technology Grants have enabled these services to become more efficient in the preparation of their program material and communication with families. Recent grant success through South Gippsland Water will see the installation of two water tanks at each of these sites which will enhance the sustainability programs delivered. Planning for the infrastructure and future needs of these services will be a priority in 2016/17.

We value the community relationships we have with service groups such as Toora Lions Club, and Foster Rotary who continue to offer support both financially and in-kind to projects as they arise. We are also benefitting from strong community connections with Foster Community House, West Gippsland Library Corporation and local emergency service groups who supporting our School Holiday Program and excursions.

We would like to thank those families that continue to engage in our Parent Support Groups at each Centre. These are vital in supporting our educators in supporting fundraising and maintenance areas. This takes pressure off our operational budget for maintenance and equipment. As a community managed, not for profit organisation ongoing parental involvement will secure our future into the long term.

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We have worked on improving our communication with families with our term newsletters, centre notifications, Facebook and email in order to ensure our families are up to date with all our planning and to celebrate our achievements.

All of the above demonstrates significant progress. All of the above supports us in our journey towards excellence in our delivery of high quality, engaging education and care services for our children and their families.

I would to thank all our educators and Tracy for their commitment to PCCC. They have a "can do" attitude and are incredibly supportive of each other. I am excited by where we are heading as a team and the opportunities that are ahead in 2016/17.

# President's Report

*Elisa Nudelman (Vice-President)*

To all our supporters and sponsors, a huge THANK YOU for your contributions, they are truly appreciated and enable the Centres to raise additional funds to purchase other equipment/resources which assist in the education and care of the children of the corner inlet area who utilise PCCC centres.

I would also like to acknowledge the amazing team who work at the 4 Centres on a day to day basis and do an exceptional job of educating and caring for the community's children. To be an educator, is a true vocation and our community is very blessed with the quality and dedication of our education team. The operations team are also passionate about PCCC and work hard to ensure the smooth running of PCCC.

You can rest assured that the Committee of Management (CoM) are also dedicated and focused on ensuring the ongoing viability, quality of education and care we offer as part of the services of PCCC. I think it is important for everyone to remember that all the roles on the CoM are undertaken on a voluntary basis. Given we are now well into year two of running the Centres, we are certainly in a better position and have a greater understanding of what is required to run the services, and have strong governance and processes in place to support the PCCC team.

We are now in a phase of consolidation and whilst we are still very busy, the CoM feel more in control of what we can achieve for the Centres. We have great skill sets within the committee and great representation from the varying towns that utilise the services. We are also fortunate to have a mix of parents of enrolled families as well as community members not using the Centres, so a great combination.

To ensure we keep up momentum, it is important that new members come onto the CoM each year to contribute new views/skills and enable existing members, when they have completed their 2 year term, to confidently step away, knowing that their successor is well positioned to replace them.

Being on the CoM is a very rewarding role. You get to contribute to the community by being part of vital services, you build on and develop new skills that you can then utilise in other areas of your life, it enables you to broaden your network/friendship group and gives you a night out once a month!

Anyone who may be interested in joining the CoM are welcome to speak with any of the current CoM members or even attend some meetings to get a greater insight into what is involved.

For those who can't commit to a role on the CoM, there are plenty of other ways to help. We desperately need volunteers for fundraising/working bee events on an ongoing basis. If that is how you would like or can contribute (based on your other commitments at present), please leave your name and contact details at the office or speak with the parent representative of your Centre and we will be sure to be in touch.

# Secretary's Report

*Lucy Allsop*

## *Committee of Management 2015*

The following members are currently serving on the PCCC Committee of Management:

### **Office Bearer:**

President:- **Allison Drury** ,

Vice President: **Elisa Nudelman**

Secretary: **Lucy Allsop**

Treasurer: **Jessica Armstrong**

### **Ordinary Committee Members:**

Parent Support Group Rep Fish Creek: **Shannon Gee** (Appointed October)

Parent Support Group Rep Foster: **Lachlan Moon** (Elected April)

Parent Support Group Rep Toora & Welshpool: **Lisa Monod-de-Froideville** (*Elected May*)

General Committee: **Ralph Hubbert, Jillian Throckmorton, Geoff Cooling, Lisa Cowgill** (Elected April)

The following members previously served on the PCCC Committee of Management in 2015: Wilhelmina Pruy (Resigned April), Joanna Healy (Resigned August).

## *Conflicts of Interest*

PCCC as an Incorporated Association and Registered Charity is required to declare any possible Conflicts of Interest (both actual and perceived) of its Committee of Management. In all of the following cases the committee are satisfied that no actual conflict has occurred, however for the purposes of transparency they are being openly declared.

*Jessica Armstrong* – family links to Armstrong Quality Carpentry who have performed minor maintenance work at Centres'. South Gippsland Water are providing a financial assistance package to PCCC; Jessica is the Finance Manager at SGW however the assistance package tasks will be carried out by SGW's Financial Accountant not Jessica.

*Lachlan Moon* – employed by and has family links to Moons Buslines. PCCC have used Moons Buslines for transport as part of the School Holiday Program.

*Jillian Throckmorton* – family links to Throckmorton Carpentry who have previously performed minor maintenance work at the Centres'.

# Treasurer's Report

*Jessica Armstrong*

Results for the year ended December 2015 show a slight loss reflecting the tight financial environment for the Prom Coast Centres for Children. With a breakeven goal, the loss is unfavourable to expectations and is in part due to a reduction in fixed funding for Toora and Welshpool kindergartens and secondly, increased labour costs. The Committee has reviewed and applied a rate increase for 2016 in order to maintain a breakeven result in future.

The Committee is also hopeful of securing a further grant to assist in general operations as well as continuing to apply for funding to assist in facility development and staff needs. In 2015 PCCC benefited from additional grant funds to support professional development for long day care staff and to build a permanent undercover structure for the Fish Creek kindergarten.

Analysis of PCCC's financial statements demonstrates a strong liquidity position, (2.30 current assets to every current liability), which means that PCCC is able to adequately cover financial commitments in the short term. Assessment of operating cash flows to net sales shows that PCCC has been able to generate 5c (or 5%) of cash on every dollar of revenue earned, despite making a loss overall. Cash balances (including the term deposit) have increased compared to the prior year.

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**Special Purpose Financial Report**  
**for the Period ended 31st December 2015**



**Schedule 1**

**Regulation 15**

**Form 1**

*Associations Incorporation Reform Act 2012*

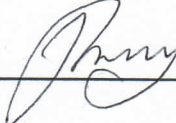
Sections 94 (2)(b), 97 (2)(b) and 100 (2)(b)

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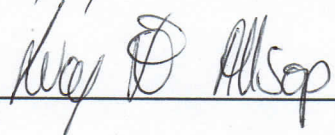
**Annual statements give a true and fair view of financial performance and position  
of incorporated association**

We Lucy Allsop and Jessica Armstrong being members of the  
committee of the Prom Coast Centres for Children certify that –

“The statements attached to this certificate give a true and fair view of the financial  
performance and position of the above named association during and at the end of  
the financial year of the association ending 31/12/2015 .”

Signed:  Jessica Armstrong, Treasurer

Date: 20/3/2016

Signed:  LUCY ALLSOP, SECRETARY

Date: 21/3/2016

To the Members,

**PROM COAST CENTRES FOR CHILDREN INC.**

***Scope***

We have audited the attached special purpose financial report of Prom Coast Centres for Children Incorporated for the period ended 31<sup>st</sup> December 2015, comprising Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows and Notes to the Financial Statements. The Committee is responsible for the preparation and presentation of the financial report and the information contained therein, and have determined that the basis of accounting used is appropriate to the needs of the members. We have conducted an independent audit of the financial report in order to express an opinion on it to the members.

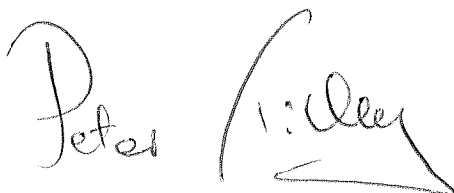
The special purpose financial report has been prepared for distribution to the members of the association for the purpose of fulfilling the Committee's accountability requirements. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates, to any person other than the members, or of any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects the financial report is presented fairly in accordance with the accrual basis of accounting described in Note 1 to the financial statements.

The audit opinion expressed in this report has been formed on the above basis.

***Audit Opinion***

In our opinion the financial report of the Prom Coast Centres for Children Incorporated presents fairly the assets and liabilities at 31<sup>st</sup> December, 2015 and the income and expenditure of the association for the period then ended in accordance with the basis of accounting described in Note 1 to the financial statements.



**DUESBURYS GIPPSLAND**

**Peter F. Tilley**

Chartered Accountant

Foster, 3960

29<sup>th</sup> February 2016

PROM COAST CENTRES FOR CHILDREN INC.  
ABN: 70 956 155 799

STATEMENT BY MEMBERS OF THE COMMITTEE

The Committee of Management has determined that the Association is not a reporting entity.

The Committee of Management has determined that this special purpose financial report comprising of the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Financial Position, Statement of Cashflows and Notes to the Accounts should be prepared in accordance with the accounting policies outlined in Note 1 to the accounts.

In the opinion of the Committee of Management the special purpose financial report:

1. Presents fairly the financial position of Prom Coast Centres for Children Inc. as at 31st December, 2015 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional requirements and other authoritative pronouncements of the Australian Accounting Standards Board.

2. At the date of this Statement, there are reasonable grounds to believe that Prom Coast Centres for Children Inc. will be able to pay its debts as and when they become due and payable.

President *Elisei Rudelma*

Secretary *Kerry D Allsop*

Date 9th March 2016

**PROM COAST CENTRES FOR CHILDREN INC.**  
**ABN: 70 956 155 799**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 31 DECEMBER 2015**

	Note	Total 2015 \$	Total 2014 \$
<b>REVENUE FROM ORDINARY ACTIVITIES</b>			
Grants	2a	484,095	319,165
Fees	2a	680,868	461,598
Other Income	2a	33,328	19,292
		1,198,291	800,055
<b>EXPENDITURE FROM ORDINARY ACTIVITIES</b>			
Employee Entitlements	2b	1,030,775	628,632
Supplies and Consumables	2b	19,741	16,204
Other Expenses	2b	134,030	82,153
Depreciation	3	41,998	27,415
		1,226,544	754,404
<b>TOTAL EXPENSES FROM ORDINARY ACTIVITIES</b>	2b	1,226,544	754,404
<b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>		(\$ 28,253 )	\$ 45,651
<b>MOVEMENTS IN EQUITY</b>			
Capital Contributed	10	-	335,306
Trust Funds Transferred	10	-	7,500
		-	342,806
<b>TOTAL MOVEMENTS DIRECTLY RECOGNISED AS EQUITY</b>		-	342,806
<b>TOTAL CHANGES IN EQUITY</b>		\$ (28,253)	\$ 388,457

*This statement should be read in conjunction with the accompanying notes*

**PROM COAST CENTRES FOR CHILDREN INC.**  
**ABN: 70 956 155 799**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 DECEMBER 2015**

	Note	Total 2015 \$	Total 2014 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash Assets	9	124,635	182,118
Receivables	4	22,266	9,252
Other Financial Assets	5	257,403	153,114
<b>Total Current Assets</b>		404,304	344,484
<b>Non Current Assets</b>			
Property, Plant & Equipment	12	149,230	181,881
<b>Total Non-Current Assets</b>		149,230	181,881
<b>TOTAL ASSETS</b>		553,534	526,365
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Payables	6	68,412	44,365
Provisions	7	107,444	70,241
<b>Total Current Liabilities</b>		175,856	114,606
<b>Non Current Liabilities</b>			
Provisions	7	17,474	23,303
<b>Total Non-Current Liabilities</b>		17,474	23,303
<b>TOTAL LIABILITIES</b>		193,330	137,909
<b>NET ASSETS</b>		360,204	388,457
<b>EQUITY</b>			
Trust Funds	10a	7,500	7,500
Contributed Capital	10b	335,306	335,306
Accumulated Surplus	10c	17,398	45,651
<b>TOTAL EQUITY</b>	10d	360,204	388,457

*This statement should be read in conjunction with the accompanying notes*

**PROM COAST CENTRES FOR CHILDREN INC.**  
**ABN: 70 956 155 799**  
**STATEMENT OF CASHFLOWS**  
**FOR THE YEAR ENDED 31 DECEMBER 2015**

	Note	Total 2015 \$ Inflows/ (Outflows)	Total 2014 \$ Inflows/ (Outflows)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
Grants		560,174	319,165
Fees		656,291	452,346
Other Revenue		33,328	47,631
<b>Payments</b>			
Payments to Suppliers and Employees		1,169,944	600,568
GST Paid to ATO		23,696	16,851
<b>NET CASH FLOWS FROM OPERATING ACTIVITIES</b>	8	56,153	201,723
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchase of Property, Plant & Equipment		(9,346)	(6,876)
Purchase of Investments		(104,290)	(153,114)
<b>NET CASH USED IN INVESTING ACTIVITIES</b>		(113,636)	(159,990)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Proceeds from takeover of Childrens Centre		-	140,386
<b>NET CASH USED IN INVESTING ACTIVITIES</b>		-	140,386
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		(57,483)	182,118
<b>CASH AT 1 JANUARY 2015</b>		182,118	-
<b>CASH AT 31 DECEMBER 2015</b>	9	124,635	182,118

*This statement should be read in conjunction with the accompanying notes.*

PROM COAST CENTRES FOR CHILDREN INC.  
ABN: 70 956 155 799  
STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 DECEMBER 2015

	Retained Earnings 2015 \$	Retained Earnings 2014 \$
Opening Balance	388,457	-
Net Surplus / (Loss) for the year	(28,253)	45,651
Total changes in Contributed Capital during year	-	335,306
Total changes in trust Funds during year	-	7,500
<b>Closing Balance</b>	<u>360,204</u>	<u>388,457</u>

*This statement should be read in conjunction with the accompanying notes*

**PROM COAST CENTRES FOR CHILDREN INC.**  
**ABN: 70 956 155 799**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2015**

**NOTE 1: STATEMENT OF ACCOUNTING POLICIES**

This financial report is a special purpose financial report prepared for distribution to members of the association for the purpose of fulfilling the committee's accountability requirements. The committee has determined that the association is not a reporting entity.

**Basis of Preparation**

The financial report is prepared in accordance with the historical cost convention, except for the revaluation of certain non-current assets and financial instruments, as noted. Cost is based on the fair values of the consideration given in exchange for assets.

In the application of the Accounting Standards, management is required to make judgments, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstance, the results of which form the basis of making the judgments. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported.

The accounting policies set out below have been applied in preparing the financial statements for the year ended 31 December, 2015

**(a) Reporting Entity**

The financial statements include all the controlled activities of the Association. The Association is a "not for profit" entity and therefore applies the additional Aus paragraphs applicable to "not for profit" entities under the Australian Accounting Standards.

**(b) Rounding Off**

All amounts shown in the Financial Statements are expressed to the nearest dollar.

**(c) Receivables**

Trade debtors are carried at nominal amounts and are due for settlement within 30 days. Collectibility of debts is reviewed on an ongoing basis. A provision for doubtful debts is raised where doubt as to collection exists.

**(d) Other Financial Assets**

Other Financial Assets are valued at cost and are classified between current and non-current assets based on the Association's Board of Management's intention at balance date with respect to the timing of disposal of each investment. Interest revenue from other financial assets is brought to account when it is earned.



**PROM COAST CENTRES FOR CHILDREN INC.**  
**ABN: 70 956 155 799**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2015**

**NOTE 1: STATEMENT OF ACCOUNTING POLICIES**

**(e) Revaluations of Non-Current Assets**

Subsequent to the initial recognition as assets, non-current physical assets, other than plant and equipment, are measured at fair value. Plant and equipment are measured at cost. Revaluations are made with sufficient regularity to ensure that the carrying amount of each asset does not differ materially from its fair value at the reporting date. Revaluations are assessed annually as to their accuracy.

**(f) Depreciation**

The policy for 2015 has been altered allowing assets purchased, after the initial setup, with a cost in excess of \$500 (previously \$1,000) to be capitalised. Depreciation has been provided on depreciable assets so as to allocate their cost or valuation over their estimated useful lives to the association using the straight-line method.

The following table indicates the expected useful lives of non-current assets on which the depreciation charges are based -

	<b>Year ended 2015</b>	<b>Year ended 2014</b>
Office Equipment	Up to 10 years	Up to 10 years
Furniture and Fittings	Up to 10 years	Up to 10 years
Computers	Up to 7 years	Up to 7 years

**(g) Payables**

These amounts represent liabilities for goods and services provided prior to the end of the financial year and which are unpaid. The normal credit terms are Net 30 days.

**(h) Goods and Services Tax**

Revenues, expenses and assets are recognised net of GST except where the amount of GST incurred is not recoverable, in which case it is recognised as part of the cost of acquisition of an asset or part of an item of expense or revenue. GST receivable from and payable to the Australian Taxation Office (ATO) is included in the Statement of Financial Position. The GST component of cash flows arising from investing or financing activities which are recoverable from, or payable to the taxation authority, are presented as operating cash flows.

**PROM COAST CENTRES FOR CHILDREN INC.**  
**ABN: 70 956 155 799**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2015**

**NOTE 1: STATEMENT OF ACCOUNTING POLICIES**

**(i) Employee Benefits**

Employee entitlements are based on pay rates current at balance date. On-costs, including workcover and superannuation, are included in the calculation of leave provisions.

**Long Service Leave**

The provision for long service leave is determined in accordance with Accounting Standard AASB 119. Unconditional Long Service Leave (representing seven years or more of continuous service for staff employed under the Childrens Services Award 2010 & VECTA Award (2009)) is disclosed as a current liability regardless of whether the entity expects to settle the liability within twelve months or not as it does not have the unconditional right to defer the settlement of the entitlement should an employee take leave. Conditional Long Service Leave for employees with less than the above periods of continuous service is recognised in the provision for employee benefits as a non-current liability and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date.

Consideration is given to expected future wage and salary level, experiences of employee departures and periods of service.

**Wages and Salaries, Annual Leave and Accrued Days Off.**

Liabilities for wages and salaries, annual leave and accrued days off are recognised, and are measured as the amount unpaid at the reporting date in respect of employee's services up to that date.

**Personal Leave**

Personal Leave entitlements are not accrued in the financial statements as it is anticipated that sick leave to be taken in future reporting periods will be less than the entitlements which are expected to accrue in those periods.

**(j) Revenue Recognition**

Revenue is recognised in accordance with AASB118. Income is recognised as revenue to the extent it is earned. Should there be unearned income at reporting date, it is reported as income in advance.

**Government Grants**

Grants are only recognised when there is a reasonable assurance that the entity will comply with the conditions attaching to the grant and are recognised as income over the periods necessary to match them with the related costs.

**Day Care and Kindergarten Fees**

Day Care and Kindergarten fees are recognised as revenue at the time invoices are raised.

**Donations and Other Bequests**

Donations and bequests are recognised as revenue when the cash is received.

**Interest Revenue**

Interest revenue is recognised on a time proportionate basis that takes into account the effective yield of the financial asset.

**(k) Impairment of Financial Assets**

Financial Assets have been assessed for impairment in accordance with Australian Accounting Standards. Where a financial asset's fair value at balance date has been reduced by 20 per cent or more than its cost price, or where its fair value has been less than its cost price for a period of 12 months, the financial instrument is treated as impaired.

**PROM COAST CENTRES FOR CHILDREN INC.**  
**ABN: 70 956 155 799**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2015**

**NOTE 1: STATEMENT OF ACCOUNTING POLICIES**

**(I) Comparative Information**

The association was incorporated on the 6th March 2014 and the members of the committee were elected on the 18th February, with their initial work to facilitate the transfer on the childcare and kindergarten operations from Uniting Care to the new association. Formal takeover occurred on the 5th May 2014. Therefore the comparative year was not a full financial year.

**PROM COAST CENTRES FOR CHILDREN INC.**  
**ABN: 70 956 155 799**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDING 31 DECEMBER 2015**

**NOTE 2a: REVENUE FROM ORDINARY ACTIVITIES**

	<b>Total 2015 \$</b>	<b>Total 2014 \$</b>
Grants - DEECD	362,888	191,258
Grants - Shire	12,948	56,083
Grants - Childcare Support	44,296	17,790
Grants - Small Regional Kindergartens	30,860	40,000
Grants - Other	33,103	14,034
Childcare Fees (Including CCR and CCB)	612,922	411,750
Kindergarten Fees	67,946	49,848
Interest	6,425	3,494
Donations	-	4,472
Fundraising	25,621	10,454
Other Revenue	1,282	872
<b>TOTAL REVENUE FROM ORDINARY ACTIVITIES</b>	<b>1,198,291</b>	<b>800,054</b>

**NOTE 2b: OPERATING EXPENSES**

	<b>Total 2015 \$</b>	<b>Total 2014 \$</b>
<b>Employee Entitlements</b>		
Salaries and Wages	864,528	515,725
Workcover	23,213	3,492
Long Service Leave Accrued	10,316	5,482
Superannuation	78,418	46,161
CEO Contract Fees	33,846	46,719
Sundry Staff Expenses	20,454	11,053
	<b>1,030,775</b>	<b>628,632</b>
<b>Supplies and Consumables</b>		
Food Supplies	-	873
Program Costs	19,741	15,332
	<b>19,741</b>	<b>16,204</b>
<b>Other Expenses</b>		
Advertising	1,291	3,018
Audit Fees	4,350	4,500
Bank Charges	2,828	1,984
Cleaning	44,414	25,600
Electricity	14,140	7,751
Fundraising Expenses	18,389	3,050
Subscriptions	5,635	1,964
Printing, Postage & Stationery	9,055	6,219
Computer Expenses	903	11,091
Rent & Rates	3,844	3,473
Telephone	7,549	5,140
Insurance	3,013	2,243
Repairs and Maintenance	9,305	3,332
Sundry Expenses	9,314	2,789
	<b>134,030</b>	<b>82,153</b>
Depreciation (refer Note 3)	41,998	27,415
	<b>41,998</b>	<b>27,415</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,226,544</b>	<b>754,405</b>

**PROM COAST CENTRES FOR CHILDREN INC.**  
**ABN: 70 956 155 799**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDING 31 DECEMBER 2015**

**NOTE 3: DEPRECIATION**

	<b>Total 2015</b>	<b>Total 2014</b>
	<b>\$</b>	<b>\$</b>
Office Equipment	7,081	4,670
Furniture	34,391	22,745
Information Technology	526	-
	<u>41,998</u>	<u>27,415</u>

**NOTE 4: RECEIVABLES**

	<b>Total 2015</b>	<b>Total 2014</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT</b>		
Trade Debtors	-	2,360
Fee Debtor	20,929	6,125
Accrued Interest Income	767	767
Other Debtors	570	-
<b>TOTAL</b>	<u>22,266</u>	<u>9,252</u>

**NOTE 5: OTHER FINANCIAL ASSETS**

	<b>Total 2015</b>	<b>Total 2014</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT</b>		
Bendigo Bank Term Deposit	249,903	145,614
Bendigo Bank Term Deposit - Meikle Trust	7,500	7,500
<b>TOTAL</b>	<u>257,403</u>	<u>153,114</u>

**NOTE 6: PAYABLES**

	<b>Total 2015</b>	<b>Total 2014</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT</b>		
Creditors	6,931	3,803
Accruals	17,103	12,768
GST Payable	6,776	8,215
Income in Advance	22,767	-
PAYG Withholding Payable	8,474	11,484
Superannuation Payable	6,361	8,095
<b>TOTAL PAYABLES</b>	<u>68,412</u>	<u>44,365</u>

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**NOTE 7: PROVISIONS**

<b>EMPLOYEE BENEFITS</b>	<b>Total 2015</b>	<b>Total 2014</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT</b>		
Long Service Leave	41,994	19,884
Annual Leave	65,450	50,357
<b>TOTAL CURRENT</b>	<u>107,444</u>	<u>70,241</u>
<b>NON-CURRENT</b>		
Long Service Leave	17,474	23,303
<b>TOTAL NON-CURRENT</b>	<u>17,474</u>	<u>23,303</u>
<b>Long Service Leave</b>		
Balance of Long Service Leave (beginning)	43,187	37,705
Provision made during the year	10,316	5,482
Payments made during the year	-	-
Balance of Long Service Leave - 31 Dec	<u>53,503</u>	<u>43,187</u>

**NOTE 8: RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES  
TO OPERATING RESULT**

	<b>Total 2015</b>	<b>Total 2014</b>
	<b>\$</b>	<b>\$</b>
<b>Surplus (Deficit) for the Year</b>	(28,253)	45,651
<b>NON CASH MOVEMENTS</b>		
Depreciation	41,998	27,415
Increase/(Decrease) in Payables	25,486	36,150
Increase/(Decrease) in Employee Entitlements	31,375	93,544
Increase/(Decrease) in GST Payable	(1,439)	8,215
(Increase)/Decrease in Receivables	(13,014)	(9,252)
<b>NET CASH USED IN OPERATING ACTIVITIES</b>	<u>56,153</u>	<u>201,723</u>

**NOTE 9: RECONCILIATION OF CASH**

	<b>Total 2015</b>	<b>Total 2014</b>
	<b>\$</b>	<b>\$</b>
<b>CASH ON HAND</b>		
- Cash on hand	-	200
- Bendigo Bank Trading Account	122,865	174,667
- Bendigo Bank Debit Account	192	403
- Bendigo Bank Kindergarten Accounts	1,578	5,082
- CBA Kindergarten Accounts	-	1,766
	<u>124,635</u>	<u>182,118</u>

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**NOTE 10: RECONCILIATION OF CHANGES IN EQUITY**

	Total 2015 \$	Total 2014 \$
<b>a) Trust Funds</b>		
Balance at Beginning of Period	7,500	-
Transfers from related entity	-	7,500
<b>Balance at end of Period</b>	<u><u>7,500</u></u>	<u><u>7,500</u></u>
<b>b) Contributed Capital</b>		
Balance at Beginning of Period	335,306	-
Transfer from related entity	-	132,886
Transfers from UCG	-	202,420
<b>Balance at end of Period</b>	<u><u>335,306</u></u>	<u><u>335,306</u></u>
<b>c) Accumulated Surpluses</b>		
Balance at Beginning of Period	45,651	-
Net Result for the Year	(28,253)	45,651
<b>Balance at end of Period</b>	<u><u>17,398</u></u>	<u><u>45,651</u></u>
<b>d) Equity</b>		
Total Equity at Beginning of Period	388,457	-
Total changes Recognised in the Income Statement	(28,253)	388,457
<b>Balance at end of Period</b>	<u><u>360,204</u></u>	<u><u>388,457</u></u>

Uniting Care Gippsland previously ran the childcare centre and the four kindergartens in the group. However they advised the parents and other interested parties that they were unable to continue to do this due to financial sustainability issues for their organisation. The local community formed an association and with the assistance of the shire and the local community bank resolved to take over the operations. Underlying this takeover was a memorandum of understanding between the two parties that saw not only the transfer of the furniture and office equipment, treated as capital contributed by UCG above, but also the transfer of funds and accumulated surpluses held by UCG but raised by the previous umbrella group of the four kindergarten services being Promontory Coast Children's Services Inc.

This is shown as capital contributed from related parties above.

The Meikle Trust represents a formal trust of monies left by Alice Rosina Meikle, of which the income may be used but the initial investment must be maintained.

**NOTE 11: CONTINGENT LIABILITIES**

There are no known contingent assets or contingent liabilities at balance date.

PROM COAST CENTRES FOR CHILDREN INC.  
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**NOTE 12: PROPERTY, PLANT AND EQUIPMENT**

	Total 2015 \$	Total 2014 \$	
<b>OFFICE EQUIPMENT AT COST</b>			
Office Equipment at Cost	41,149	39,866	
Less: Accumulated Depreciation	<u>(11,751)</u>	<u>(4,670)</u>	
<b>Total Office Equipment</b>	<b><u>29,398</u></b>	<b><u>35,196</u></b>	
 <b>FURNITURE</b>			
Furniture at cost	175,106	169,430	
Less: Accumulated Depreciation	<u>(57,136)</u>	<u>(22,745)</u>	
<b>Total Furniture</b>	<b><u>117,970</u></b>	<b><u>146,685</u></b>	
 <b>INFORMATION TECHNOLOGY</b>			
Information Technology at cost	2,388	-	
Less: Accumulated Depreciation	<u>(526)</u>	<u>-</u>	
<b>Total Information Technology</b>	<b><u>1,862</u></b>	<b><u>-</u></b>	
 <b>TOTAL PROPERTY, PLANT AND EQUIPMENT</b>	<b><u>149,230</u></b>	<b><u>181,881</u></b>	
	<b>Office</b>	<b>Information</b>	
	<b>Equipment</b>	<b>Technology</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Opening balance 1/1/2015	35,197	146,685	-
Additions	1,282	5,676	2,388
Depreciation Expense (refer Note 3)	<u>(7,081)</u>	<u>(34,391)</u>	<u>(526)</u>
<b>Balance as at 31/12/15</b>	<b><u>29,398</u></b>	<b><u>117,970</u></b>	<b><u>1,862</u></b>
	<b><u>149,230</u></b>		<b><u>181,881</u></b>



**PROM COAST CENTRES FOR CHILDREN INC.**  
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**NOTE 13:- SUPERANNUATION**

The name and details of the major employee superannuation funds and contributions made by the Association are as follows:

FUND	Contribution for the period	
	2015 \$	2014 \$
Australian Super	28,360	16,010
Hesta	21,809	14,227
Rest	10,790	6,760
Hostplus	4,755	2,980
MLC Masterkey Super	3,671	2,325
Other	9,033	3,859
	78,418	46,161

**NOTE 14: COMMITMENTS**

There are no capital commitments at year end

**NOTE 15 RELATED PARTY DISCLOSURES**

Board of Management		Appointed	Resigned
Allison Drury	Chair	18/02/2014	
Lucy Allsop	Secretary	18/02/2014	
Elisa Nudelman	Vice President	30/06/2014	
Jessica Armstrong	Treasurer	18/02/2014	
Ralph Hubbert		18/02/2014	
Joanna Healy		18/02/2014	31/08/2015
Geoff Cooling		18/02/2014	
Jillian Throckmorton		18/02/2014	
Kate Woodward		11/08/2014	
Lachlan Moon		20/04/2015	
Lisa Cowgill		20/04/2015	
Lisa Monod		25/05/2015	
Shannon Gee		5/10/2015	

**Executives**

Joy Hentschke	26/05/2014	26/05/2015
Wilhelmina Pruyne	26/05/2015	

**Executive Remuneration**

The number of Responsible Persons are shown in their relevant income bands.

Income Band	2015	2014
\$0 - \$9,999		1
\$20,000 - \$29,999	1	
\$30,000 - \$39,999	1	1

**NOTE 16: REMUNERATION OF AUDITORS**

	2015 \$	2014 \$
Audit Fees	4,350	4,500

